

PACIFIC BLUFFS CORP 2
Agenda of The Board of Directors Meeting
(this meeting was a phone conference)
Date of Meeting – May 27, 2020
6:30 PM

COVID VIRUS-19 RESTRICTIONS

Members Present: John Peters, Breanne Mode, Butch Williams, George Anderson, Mark Logan, Rita McCandless, Robyn Litwin

Members Absent: None

The monthly meeting was called to order by Corp. II President, John Peters, at 6:30 PM

Homeowners/Residents: None

Homeowners' Concerns: None

Approval April 29, 2020 Board Meeting Minutes: Breanne/Rita motioned, seconded, motion passed.

Treasurer's Report

Operating Cash Account	\$ 64,000
Reserve Fund Bank Account	\$ 502,000
Net Assets	\$ 545,000

Treasury report motioned to be accepted by Robyn, seconded by Mark.

President's report:

1. Painting of buildings (starting of physical wood inspection)
 - a. ProTech for painting will inspect physical wood of exterior, and mark with aerosol spot for repair. Start 3rd week June with inspection the report one week later. Review to determine extent of wood repair in keeping with warranty. Work/paint one building at a time. Workers will wear masks and adhere to necessary health precautions.
 - b. Need to select paint color for building and trim.
 - c. Rita motioned to start the process; Robyn seconded; motion passed
2. New roofing of building #7 by Urbach Roofing
 - a. North building on greenbelt (\$40,000 for the roof)
 - b. Building has another roof due to owner repair after solar panel damage. We are not repairing over this unit, but want the roofer's report on the condition.
 - c. Motion by George to target work the first part of August; Breanne seconded
3. Front gate
 - a. Lock situation for USPS
 - b. Still need concrete work
 - c. Everything working well
4. Landscaping

President's Report accepted; motion made by Robyn, and seconded by Rita.

Old Business: None

Homeowners' Concerns: None

Meeting Adjourned: George motioned, Mark seconded, and the meeting adjourned at 7:01 PM.

The next meeting will be on June 24, 2020.

Robyn Litwin

Respectfully submitted, Robyn Litwin