

PACIFIC BLUFFS CORP 2  
Agenda of The Annual Board of Directors Meeting  
(this meeting was a phone conference)  
Date of Meeting – April 29, 2020  
6:30 PM  
**COVID VIRUS-19 RESTRICTIONS**

**Members Present:** John Peters, George Anderson, Mark Logan, Robyn Litwin

**Members Absent:** Breanne Mode, Butch Williams, Rita McCandless

**Homeowners/Residents: None**

The meeting was called to order by Corp. II President, John Peters, at 6:34 PM

**Minutes** for the meeting of the Annual Board April 24, 2019 were approved as received. Logan motioned, Anderson seconded, the motion passed.

**Nominations and Elections for Board Members George, Breanne, Robyn, Rita**

All nominations on the ballot are already members on the present board, therefore voting was not necessary. The board will remain the same for the next year. The officers are: President, John Peters; Vice-President, George Anderson; Secretary, Robyn Litwin; and Treasurer, Breanne Mode, Butch Williams, Rita McCandless, Mark Logan. Logan moved, Anderson seconded, the motion passed.

**Approval of the IRS Revenue Ruling 70-604**

IRS ruling will remain the same for year 2020. The past voting on this ruling has always since its inception been approved by majority of our members. Litwin moved, Anderson seconded, the motion passed.

**Treasurer's Report**

Operating Cash Account	\$ 42,322
Reserve Fund Bank Account	\$ 501,975
Net Assets	\$ 542,500

Treasury report motioned to be accepted by Anderson, seconded by Logan, the motion passed.

**Old Business**

The board of directors function as your "all-volunteer property management".

**New Business**

1. All homeowners must be aware that received shipping packages left by courier outside their units are extremely vulnerable to thieves.
2. Please be conscious of your use of water. Our irrigation system is abiding by City and State requirements. We will be looking for means to further conserve our irrigation usage while maintaining our beautiful grounds landscaping. Car washing is prohibited at Pacific Bluffs.
3. Pest control is a monthly maintenance issue in Corp 2. Please Do Not leave food on patios.
4. Units with sump pumps need to be maintained by the owner. The association is not responsible for water intrusion in a unit due to failure of a sump pump.
5. Parking in any of the fire lane driveways is prohibited, except for loading and unloading.
6. Painting of all buildings to begin 2020.

**Homeowners' Concerns: None**

Adjournment: At 6:46 PM Anderson moved; Logan seconded. Motion passed.

*Robyn Litwin*

Respectfully submitted, Robyn Litwin